

**AUDIT COMMITTEE MEETING  
PUBLIC SESSION-Minutes**

**SAN DIEGO, CA**

**MARCH 9, 2017**

**I. CALL TO ORDER:**

Frank Hales, Audit Committee Chair called the meeting to order at 1:05 P.M. and welcomed the members and guests who were present.

**II. ROLL CALL:**

Present were the following members and guests:

NAME	STATE OR AFFILIATION	NAME	STATE OR AFFILIATION
Steven Alvarez	GA	Dan Armer*	NM
Tripp Baltz	Bloomberg BNA	Rebecca Berry*	LA
Karolyn Bishop	WA	Lisa Casper*	IA
Michael Christensen	UT	Anita Connor*	PA
Spencer Clarke	MTC	Tommy Cooper*	GA
Holly Coon	AL	Don Jones*	OR
Richard Cram	MTC	Patrick Kelly*	NJ
Christi Daniken	OR	Kevin Lanham*	WV
Cathy Felix	MTC	Scott Leary*	MO
Keith Getschel	MTC	John McCarty*	MO
Frank Hales	UT	Deanna Munds-Smith*	AR
Virgil Helton	Fast Enterprises	Matt Peyerl*	ND
Harold Jennings	MTC	Marcia Ann Oakman*	KY
Hal Jones	TN	Bryan Vargas*	KS
Rouen Reynolds	AL		
Kerrin Rounds	NH		
John Ryser	WA		
Jeff Silver	MTC		
Kathy Sher	NH		
Marshall Stranburg	MTC		
Misgana Tesfaye	CO		
Randy Tilley	ID		
Steve Wynn	ID		
Steve Yang	MTC		

\* Participated by telephone

**III. PUBLIC COMMENTS:**

There were no Public Comments.

**IV. APPROVAL OF MINUTES PUBLIC SESSION:**

The minutes of the public session of the Audit Committee meeting of December 13, 2016, in Houston, Texas were approved with a motion by Randy Tilley.

**V. AUDIT DIRECTOR'S REPORT**

Keith Getschel, Audit Director, referred to his written report on the status of the Audit Program. For the fiscal year end, 6/30/17, the MTC Audit Program has completed two income tax audits and parts of eight other income tax audits. They have also completed one sales tax audit and parts of seven other sales tax audits. The proposed assessments for the fiscal year ended 6/30/17 through 1/31/17 are \$73,580,903 for income tax and \$562,880 for sales tax. There are twenty (20) income and thirty-five (35) sales tax audits in progress.

At the December meeting, Keith reported that the commission planned on hiring another income tax auditor, Virginia (Kay) Mick, and that she would begin her employ on January 1, 2017. Keith confirmed that Kay did start working for the Commission on January 1, 2017. Keith reported that Kathy Owens, sales tax auditor, retired from the Commission. He wished her the very best in her retirement.

Keith reported on the MTC training opportunities that were held. A statistical sampling class was held September 19 -22, 2016 in Wheat Ridge, Colorado. Bob Schauer was the instructor for this class. The commission also held a Computer Assisted Audit Techniques Using Excel class October 18-19, 2016 in Hoover Alabama. Harold Jennings and L.D. Ridenour were the instructors for this class. Keith thanked the instructors for their work on putting on these classes. Keith reported that there is a Statistical Sampling Class scheduled for May 16-19 in South Dakota (See the MTC website for more information on this class). Keith also mentioned that there is discussion with Connecticut about hosting an income tax class this coming spring, but nothing finalized yet.

Keith introduced and welcomed Spencer Clarke to the committee. Spencer is an MTC auditor, working out of his home in Montana.

**VI. NEW BUSINESS AND ADJOURNMENT**

There was no other new business to discuss and the public session was adjourned with a motion from Randy Tilley. The public session was adjourned at 1:20 P. M..